

WAITATI SCHOOL PTA FUNDRAISING MEETING MINUTES

Date: Sunday 16th August

Location: Arc Brewery, 1870 Waikouaiti Waitati Road, Evansdale 9471, Dunedin

Time: 2:00 pm – 3:55 pm

Present: Julia McEwan McEwan, Courtenay, Becks Pickford, Debbie Donaghy, Laura Mulconroy, Nick Butler, Shaianne Andrews, Riley Jorgensen, Nicola Winter, Alice Laws.

Apologies: Bex Williams, George Lawson.

Previous Minutes

Motion: The previous minutes were reviewed and accepted as a true representation of the meeting in April. The PTA also agreed that the minutes from the previous two mini-meetings to discuss an art auction and a disco are correct and actions are complete.

- *Moved: Courtenay Butler- Waikari*
 - *Seconded: Julia McEwan*
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Treasurer's Report

- Current Bank Balance: \$12,190.83
 - Income:
 - Neon Disco profit = \$977.28
 - Beanos Pies fundraiser profit = \$1,009.77
 - Matariki Market stall profit (sold crafts, leftover lollies/glow sticks from the disco, and a raffle) = \$332.00
 - Expenses:
 - Costs were incurred for the disco and pies, but the main expenses this term were a teacher aide for the first and last week of the term and a new EPRO8 kit.
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Actions Carried Over from Previous Meeting

- **ACTION:** Grant applications for the Sports Court to be completed — four quotes have been gathered and were discussed.
 - **Next ACTION:** Board to approve application.

Motion: The PTA is happy to support the application for grants and fundraising for a new sports court surface.

- *Moved: Laura Mulconroy*

- *Seconded: Julia McEwan*

- **ACTION:** Is car washing with the fire brigade on market days an option? Potentially starting in the spring. (*Bex Williams*)
 - **ACTION:** Julia will talk to Sally at Blueskin Nurseries about how to plant out the section by the Flying Fox. (*Julia McEwan*)
 - **ACTION:** A \$1,000 donation is agreed upon to get the Cook Brothers Sustainability Fund Project started. The PTA could look to fundraise for more if appropriate — need to check that this project is going ahead and make the transfer. (*Laura Mulconroy*)
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Welcome Courtenay Butler- Waikari as Co-President

Courtenay joined office at the AGM this year but has been away. The PTA discussed the constitution, meetings, and the role that we play in fundraising and supporting the relationship between the school and families. Thank you for supporting the team, Courtenay.

Election of Staff Representative

Antoinette O’Flanagan has stood down as the Staff Rep, and Debbie Donaghy has offered to fill the role.

Motion: To elect Debbie Donaghy as Staff Rep.

- *Moved: Julia McEwan*
 - *Seconded: Becks Pickford*
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Sports Supporters

A huge thank you to Becs Des Fountain for her continued support of our sports this year. The PTA would like to make a regular contribution to petrol costs twice a year.

Motion: To pay a donation of \$250 at the end of Term 2 and Term 4. This donation will be made at the end-of-term school assembly, reminding parents of the incredible support from Becs.

Thank you to Rachel for all the support coaching our hockey teams this season. They have really thrived under her support. The PTA will present a formal thank you and gift at the end of the Term 3 assembly.

- **ACTION:** Nicola to organise flowers — Laura Mulconroy to remind her of the assembly dates and to mention it in the newsletter.
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Election of New Office Bearers

The PTA constitution states that the signatories should be office bearers. Alice has almost completed all the paperwork to become a signatory.

- **Motion:** To elect Wendy as Co-Treasurer.
 - *Moved: Alice Laws*

- *Seconded:* Becks Pickford
 - **Motion:** To elect Alice as Co-Secretary.
 - *Moved:* Laura Mulconroy
 - *Seconded:* Courtenay Butler- Waikari
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Skiing

As the school families agreed that this year was not a priority for ski camp, Alice Laws agreed to look into a parent-led family ski trip for Waitati School.

- **ACTION:** Find dates, prices, and interested families. (*Alice Laws*)
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T-Shirt Sales

At the recent Matariki Market, there was lots of interest in the T-shirts that were left over from the fair.

The PTA agreed that this could be a great fundraising option, but we will need to look into:

- Could we sell them at a local shop?
 - Do we buy a Cricut machine?
 - For the design, we will ask the tamariki to come up with a design inspired by and representing the Blueskin area.
 - **ACTION:** Launch a T-shirt design competition — Laura to discuss with Becs Des Fountain (who made and sold the original T-shirts).
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BBQ at the Junior Cross Country

The PTA agreed to run a sausage sizzle at the Junior Cross Country on 2nd September. We will coincide with the school lunch and run from 12:00 pm to 3:00 pm.

- **ACTION:** Purchase bread and spread; check the BBQ and gas.
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Halloween Disco

After the huge success of the Neon Disco, the PTA agreed to run a Halloween Disco on Friday 30th October. The hall is already booked.

- **ACTION:** Advertise the disco, buy lollies, and source BBQ food.
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Chocolate Fundraiser

The PTA agreed that the proposed chocolate fundraiser was too much of a financial risk and required a lot of administration, so this idea is paused for now.

Cheese Rolls

Shelley Hill approached the PTA offering to do a cheese roll fundraiser. This has been a popular fundraiser in the past, so the PTA agreed to go ahead!

- **ACTION:** Talk to Shelley about a cheese roll fundraiser. *(Julia McEwan)*

Parent Quiz Team

The group discussed how great it is to make these meetings fun, social occasions outside of school, which led to the idea of more opportunities for getting together. It was suggested that we get a team of interested people together for the Blueskin Gallery monthly quiz night.

- **ACTION:** Find interested parents for a quiz team — Laura Mulconroy to advertise in the school newsletter.

Spending and What Should the PTA Support

We discussed what, beyond the Sports Court, the PTA wants to spend its fundraising on. It was suggested that we ask parents at the upcoming Open Night: *"If the school won a million dollars, what would you spend it on?"*

- **ACTION:** Get a whiteboard and a "guess the lollies" prize to invite whānau to suggest ideas. *(Alice / Courtenay / Laura / Julia)*

Next Meeting Date - Term 4 (TBC)

Signed as a true and accurate record of the meeting.

Julia McEwan & Courtenay Butler-Waikari PTA Co-Presidents (who have effective control)	Laura Mulconroy & Alice Laws PTA Secretary (who have effective control)
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